

INTERIM PLACEMENT

Whenever a special education student transfers from one SELPA to another, the district receiving the student shall:

- Request records from the previous district.
- If the previous district did not use the Special Education Information System (“SEIS”), manually enter student information to create a new student record in SEIS. The previous IEP should be scanned and uploaded as an attachment in SEIS.
- Complete the “Interim Placement Form” (located in the SEIS Document Library) and give it to parent(s)/guardian(s). Obtain parent/guardian signature. The special education services will begin on the first day of attendance. The District will provide the student with a free appropriate public education (“FAPE”), including services comparable to those described in the previously approved Individualized Education Program (“IEP”).
- Current information, records, and reports from the prior district will be reviewed and utilized to develop an Interim IEP. Prior to the Interim (30-day) IEP meeting, the District will determine if any additional assessments are required in order to determine the student’s educational needs and make program recommendations. If additional assessments are required, an assessment plan will be developed, and parent/guardian signature must be obtained (assessments follow a 60-day timeline).
- An Interim IEP meeting is held within 30 days of the student’s first day of instruction to review the placement/offer of FAPE (including a review of goals, accommodations & modifications, services and educational environment, etc.).
- At this Interim (30-day) IEP meeting, the District will adopt the previously approved IEP or develop and implement a new IEP based on updated assessment results and/or a review of records.